



## CALL FOR CANDIDATES

October 11, 2021

Dear Homeowner(s),

As managing agent of Founder's Parc Homeowners Association, Inc., we are pleased to announce that a Virtual Annual Election Meeting of the Members has been scheduled. The purpose of the meeting will be to elect three (3) members to the Board of Directors and to discuss normal business of the Association. This notice is to provide Class A Members who are interested in serving on the Board of Directors the opportunity to submit a completed Candidacy form.

If you would like to nominate yourself or another Member as a candidate for the Board of Directors, please complete the enclosed form and return it, using one of the available methods listed below. Due to the meeting being held virtually, floor nominations and write-in candidates will not be accepted during the meeting, therefore, it is very important that all Candidacy Forms be returned by or before the following deadline.

**For the candidate's name to be placed on the ballot, completed Candidacy forms must be received no later than Friday, October 29, 2021, at 5:00 p.m.**

**Candidate Forms may be returned using one of following formats:**

**Please place Founder's Parc Homeowners Association, Inc., Annual Election Meeting in the subject line**

- ❖ E-mail: [ashlyn@essexhoa.com](mailto:ashlyn@essexhoa.com)
- ❖ Fax: (469) 342-8205; Attn: Ashlyn Nader

**Regular US Mail:**

- ❖ Founder's Parc Homeowners Association, Inc.,  
c/o Essex Association Management, LP  
Attn: Ashlyn Nader  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006

After October 29, 2021, we will send the Meeting Notice with the URL to register for the Virtual Meeting, the Ballot and Candidacy form of each candidate, Proxy, and Agenda. **Please note:** when you register for the meeting you will receive an email with information on how to log into the meeting.

Sincerely,

Essex Association Management, L.P., Managing Agent  
On Behalf of Founder's Parc Homeowners Association, Inc.

cc: HOA File  
Enclosures: Candidacy Form

Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
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